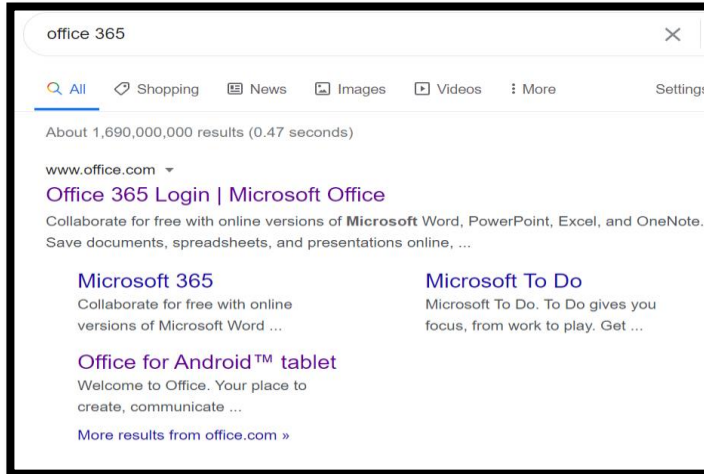
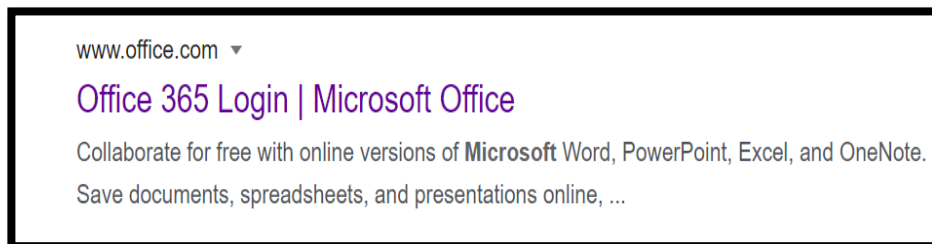


How to Access Microsoft teams at Home.

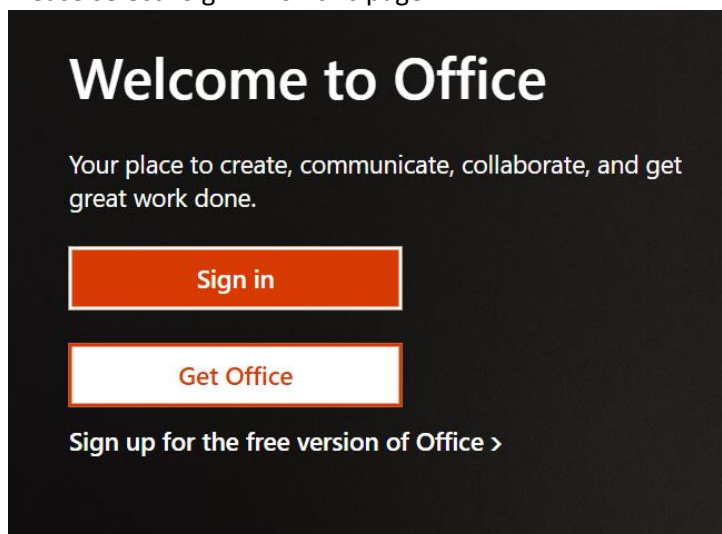
- 1) Please **search** 'office 365' on google.



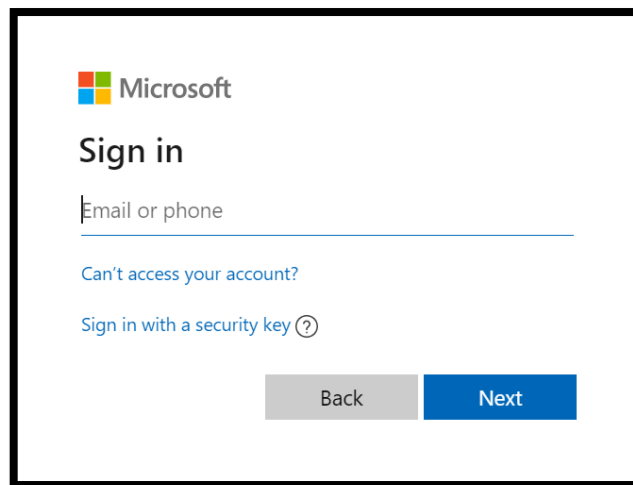
- 2) **Select** the first option www.office.com.



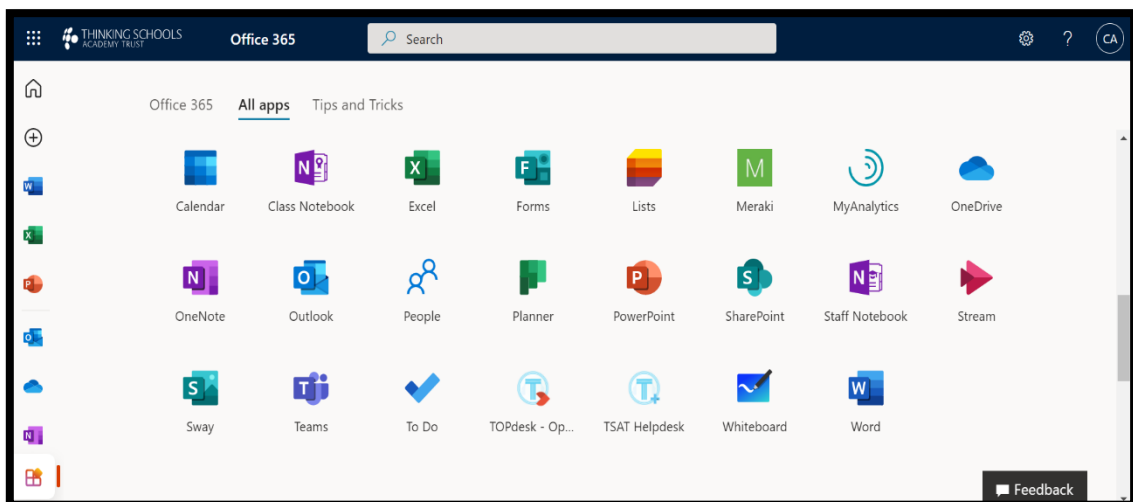
- 3) Please **select** "Sign in" on this page.



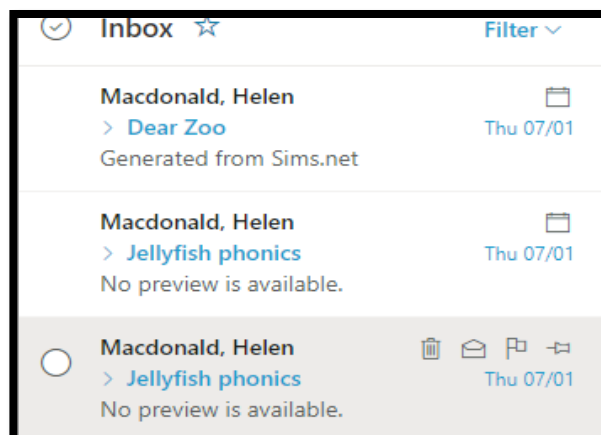
- 4) Enter your child's **Username & Password** E.g efa01@tsatstudent.org.uk Please make sure that it is → (@tsatstudent.org.uk).



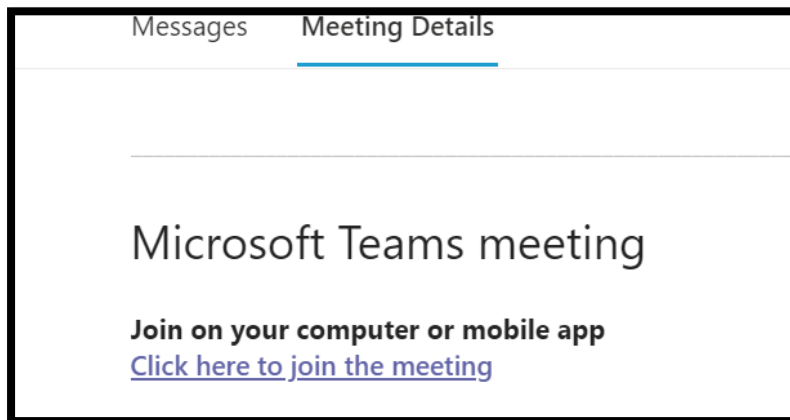
- 5) Once you have successfully logged in you will be directed to this page.



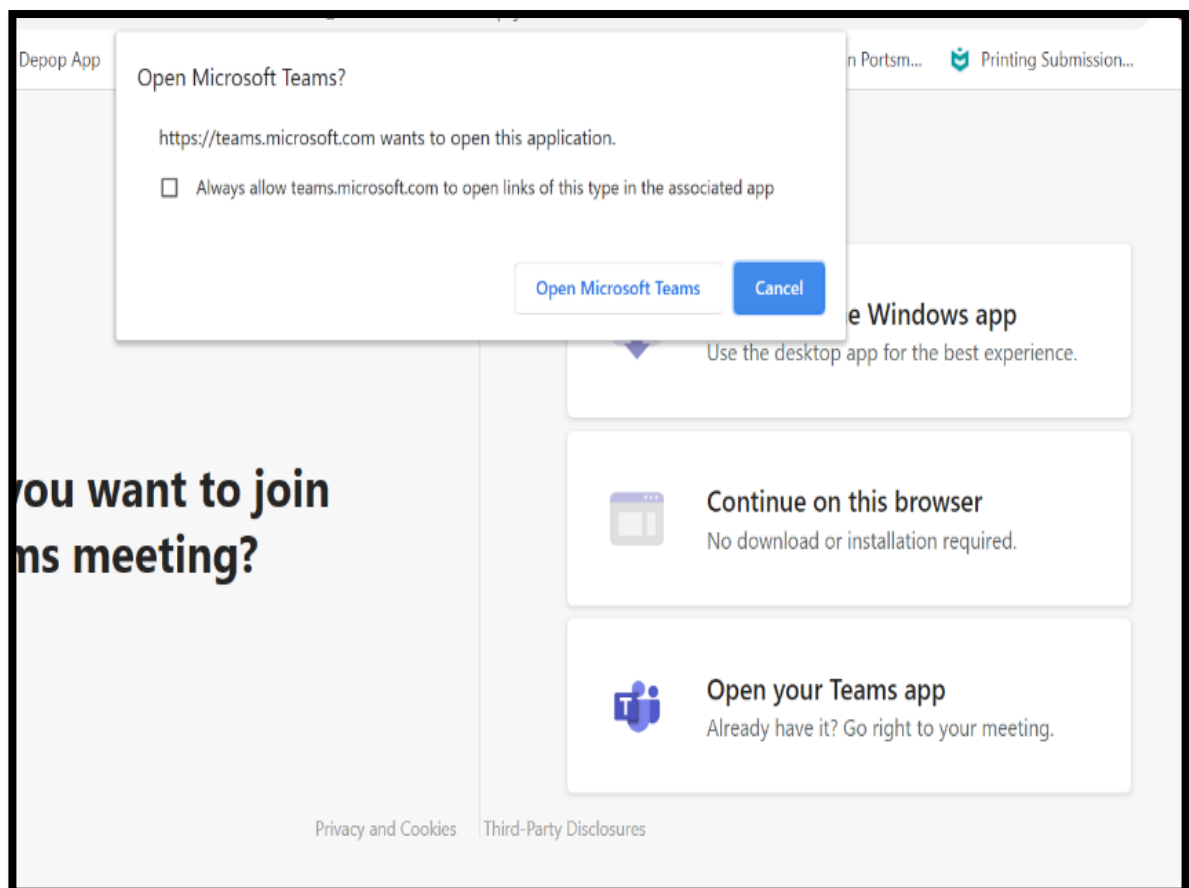
- 6) Select '**Outlook**' and this is where you should be able to view your child's teams meetings.



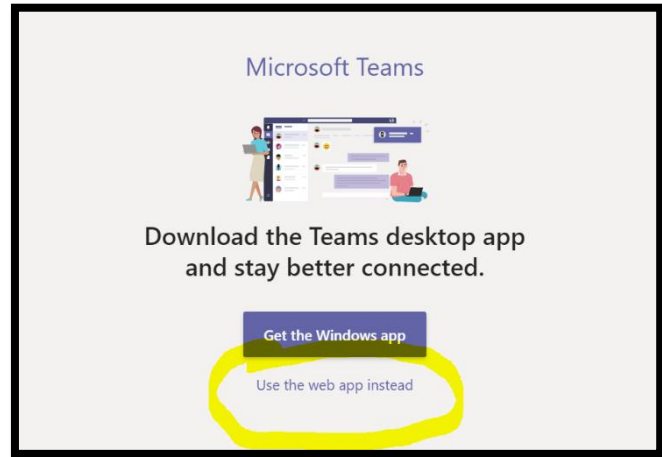
- 7) Once you have clicked on the correct meeting email you will see this box and select '**click here to join the meeting**'.



- 8) This window will pop up and for the top bubble select cancel, then select continue on this browser.



- 9) On the next page after clicking **'Continue on this browser'**, please press **use web app instead**.



- 10) Please press join now and make sure your video, and microphone is turned on and you are able to now do the online learning.

